

SharePoint Training

Make collaboration the engine of team productivity

Rapid advances in Internet and related communications technologies, coupled with a round-the-clock business environment, require team members to be in closer contact to achieve their objectives and their organization's goals. Distributed workforces are an integral part of modern business, yet effective collaboration, though more important than ever before, is often difficult to achieve.

Technologies such as portals, team workspaces, e-mail, presence awareness, instant messaging, and Web-based conferencing comprise a portfolio of collaboration and communication services that connect people, information, processes, and systems both inside and outside the corporate firewall. These IT resources help to solve key information worker challenges, such as:

- Finding information more easily
- Working more productively in teams
- Connecting more effectively with others
- Providing a consistent user experience

Windows SharePoint allows teams to create Web sites for information sharing and document collaboration, benefits that help increase individual and team productivity. SharePoint is a component of the Windows Server 2003 information worker infrastructure and provides team services and sites to Microsoft Office System and other desktop programs. It also serves as a platform for application development.

New Horizons SharePoint Training

With training provided through New Horizons organizations can take file sharing and collaboration to a new level by helping to improve process efficiency and information worker productivity, increase business agility, and reduce operations costs.

Employers are Demanding SharePoint Training

- **Better discoverability.** Deploy unified collaborative workspaces to share and manage all team information from a single location.
- **Better communication.** Teams stay connected and productive, enabling better decisions and stronger relationships with customers, partners, and suppliers.
- **Better structured processes.** Increase team efficiency and improve business continuity through improved business processes.
- **Better user experience.** Adopt new functionality that can improve employee productivity.

New Horizons Integrated Learning® Combines Multiple Learning Methods for More Effective Results

New Horizons will bring immediate value to your organization through our Integrated Learning approach, which encompasses more than just "taking a class." It's a complete method of training, reinforcing, supporting and validating learning through flexible delivery options including Classroom Learning, Online LIVE Learning, Online ANYTIME Learning, and Mentored Learning.

Our learning solution has the ability to assess the skills of individuals before and after class and provides post-class resources to increase knowledge retention, thereby offering a better return on your investment of time and money. Students have access to electronic courseware and Online ANYTIME tutorials, vLabs featuring hands-on experience with real equipment, practice exams, our online interactive technical reference library and more. And, don't forget, courses may be retaken for up to six months from the original class date, absolutely free.

Learn from the Leader

With over 20 years experience, more than 250 training centers in over 50 countries and over 2,200 instructors, New Horizons is the world leader in computer training.

Demand SharePoint Training Today

To register for courses or for more information, talk with your Account Executive or visit us online at www.newhorizons.com.



How SharePoint Training Benefits Your Organization:

- *Enhance collaboration*
- *Boost productivity*
- *Increase communication*
- *Improve business processes*

